



Service through Partnership

Service through Partnership (StP) is a project funded by the BIG Lottery BASIS 2 Programme

The project is designed to build the capacity of voluntary/community groups and organisations from the BME sector across Dudley, Sandwell, Telford and Wolverhampton local authority areas.

The project offers:

- A one to one tailored support service for participating organisations
- A training programme designed to help BME organisations sustain, modernise and enhance their service delivery
- A peer mentoring programme
- An online service providing information on policy, strategies and legislation affecting the BME sector.

The project is running until 2014 and will work collaboratively with all its partners and other stakeholders to compliment their services.

Contact the StP project today

on 01384 456166

Email: info@bmesupport.org.uk

Website: www.bmesupport.org.uk

The Centre for Equality & Diversity is the accountable body for the StP

www.cfed.org.uk

Registered Charity Number. 1114821

Registered Company Number. 5745005

Training Workshop

Getting to Grips with Governance



Service through Partnership

Date: Wednesday 6th November 2013

9:30—13:00

Venue: Smethwick Youth & Community Centre

Trinity Point, 1 Trinity Street

Smethwick, B67 7AA

For further information and to book a place please continue overleaf



Workshop Description

Trustees, boards of directors of charities and associations are essential to the efficacy of their organisations. It is the role of these governing bodies to ensure that the organisation is administered effectively, can account for its activities and delivers on its promises. Governance is not necessarily about doing, it is about ensuring things are done.

It is vital a board or committee work as a team and invest in maintaining their capacity to work together, and with the staff and volunteer.

Delivering good governance is not straight forward and so this half-day course will:

- Provide information on charity law and good practice in governance
- Provide guidance on achieving clear roles and accountability
- Explore the key issues and dynamics for boards and their members
- Presents ideas and approaches for board self-assessment, training and development.

Workshop Outline

This short and fast moving workshop will drill down into a range of technical knowledge and soft skills needed by any board member or a trustee. We will look at:-

- Key definitions for (i) governance (ii) remit of board members and (iii) best practice set against the Nolan Standards in Public Life and the Carver Principles
- The law -a focus on compliance issues and the Charity Commission -the latest breaking news!
- Key risk areas and how to avoid the elephant traps -more legal issues around vicarious liability and the duty of care. Other statutes
- Skills audit and self assessment -what have we got?/what do we need? -individually and collectively
- Action Planning -what are going to after this event -a SMARTER action framework
- Signposts to other sources of good information and resources

William, the facilitator, is a self confessed "anorak" in equality laws, diversity issues and cultural awareness. As a former Tribunal and County Court officer with the Equal Opportunities Commission he has helped represent scores of discrimination cases in employment and service delivery. And when he is not working he is a volunteer advocate in Manchester representing people with cases of discrimination, bullying, harassment, victimisation as well as those pursuing employment, welfare benefit and immigration claims. He is also a Trustee himself!

Cost

The course is free to all attendees!

Timings

Timings: This workshop will have the following timing:

9:15am Registration and networking

9:45am Course start

1.00pm Course conclude

Refreshments will be provided throughout the course and a light lunch provided at 1pm, on conclusion.

Venue

**Smethwick Youth & Community Centre
Trinity Point, 1 Trinity Street
Smethwick, B67 7AA**

Participants attending this course from areas outside the Sandwell MBC area may have travel expenses reimbursed, if required and subject to suitable evidence being provided.

Booking Details

If you would like to attend this course please book your place using one of the following methods:

Email: anna.wilkes@cfed.org.uk

Phone: 01384 456166

Or return the slip below to Anna Wilkes, Centre for Equality & Diversity, 16a Stone Street, Dudley DY1 1NS

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Getting to Grips with Governance Workshop

Name:

Organisation:

Telephone No & Email:

No. of places requested: